

Harrow Town Centre Forum

AGENDA

DATE: Monday 21 November 2011

TIME: 4.30 pm or at the rising of the AGM
whichever is the later

VENUE: St Ann's Management Suite,
St. Ann's Shopping Centre,
Harrow HA1 1AT

MEMBERSHIP Quorum 6 (comprising of Councillors, Business, Community and Service Members)

Chairman: To be appointed at the AGM

Councillors:

Sue Anderson Simon Williams
Ben Wealthy

Business Members:

Jonathan Betteridge	– Debenhams Ltd
Keith Bowling	– Boots the Chemist, St George's Shopping Centre
Howard Bluston	– North West London Chamber of Commerce
Darren Harman	– St George's Shopping Centre
Jeff Jackson	– St Ann's Shopping Centre
Amin Lalljee	– Orient Rice and Foods Ltd
Maureen Payne	– Marks and Spencer Plc

Community Members:

Pat Carvalho	– Harrow College
The Reverend Bob Gardiner	– Churches Together in Harrow
Bernard Segal	– Roxborough Residents' Association

Service Members

Sergeant Richard Irlen	– Metropolitan Police, Greenhill Safer Neighbourhood Team
Anthony Wood	– Harrow Public Transport Users' Association

Contact: Mark Doherty, Democratic Services Officer
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Note: If you require disabled access please contact the Democratic Services Officer listed above.

Harrow Town Centre Forum AGENDA

St Ann's Management Suite, St. Ann's Shopping Centre, Harrow HA1 1AT

Monday 21 November 2011

A meeting of the Harrow Town Centre Forum will be held in St Ann's Management Suite, St. Ann's Shopping Centre, Harrow HA1 1AT at 4.30 pm or at the rising of the AGM whichever is the later, on Monday 21 November 2011. Light refreshments will be provided.

1. Apologies for Absence

2. Minutes of Meetings:

To agree the minutes of the Harrow Town Centre Forum meeting on 19th September 2011. (Pages 1 - 4)

3. Matters Arising:

To consider any matters arising from the minutes of the last meeting.

4. Updates - Police

5. Outer London Fund:

Round One Update (Andy Stubbs)
Round Two Proposals (Mark Billington)

6. Harrow Town Centre Marketing Plan Harrow Council - Communications

7. Harrow and Wealdstone Area Action Plan - Update

8. Any Other Business:

Which the Chairman has decided is urgent and cannot otherwise be dealt with.

9. Date of Next Meeting:

To agree the date of the next meeting for the Forum.

HARROW TOWN CENTRE FORUM

MONDAY 19 SEPTEMBER 2011

PRESENT:

COUNCILLORS

Susan Anderson
Ben Wealthy
Simon Williams (Vice-Chairman)

BUSINESS MEMBERS

Howard Bluston	North West London Chamber of Commerce
Darren Harman	St George's Shopping Centre
Jeff Jackson	St Ann's Shopping Centre

COMMUNITY MEMBERS

The Reverend Bob Gardiner	Churches Together in Harrow
PC Patrick Moran	Harrow Town Centre Police
Steven Porter	Harrow College

SERVICE MEMBERS

Anthony Wood	Harrow Public Transport Users
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OFFICERS

David Sklair	Regeneration Project Manager
Mark Billington	Head of Economic Development and Research
Andy Stubbs	Harrow Town Centre Manager
Dayo Ogunmuyiwa	Harrow Town Centre Officer
Michael Owens	

31. Apologies for Absence:

Apologies for absence had been received from Pat Carvalho, Vice Principal, Harrow College.

32. Minutes:

AGREED: That the minutes of the Harrow Town Centre Forum Ordinary Meeting held on 8 June 2011 be agreed.

33. Matters Arising:

There were no matters arising.

34. Outer London Fund:

Officers provided updates in relation to round one of the Outer London Fund. They advised that:

- Just under £500,000 had been awarded to Harrow, the second largest award from the Fund;
- The award would be used to fund projects such as a 'Light Garden', an animation project for Harrow College students and a new website for businesses within Harrow Town Centre.

In response to questions, officers advised that:

- School children would be asked to design the 'Banners of Faith', a project due to be launched to coincide with One World Week in October 2011;
- The animation project would be projected on a wall within the Town Centre in early 2012 to help boost trade;
- A closed, non-profit, internet based radio station was envisaged for the Christmas period. An application for a license would be made to Ofcom. A possible link to Northwick Park Hospital's radio station would be considered;
- Suggestions for 'Pop-Up Shops' would be considered.

In relation to round two, officers advised that:

- Up to £2 million was available for round two of the Fund with a focus being on Energy and Growth;
- Approximately 80% of the award would need to be directed at Capital developments;
- A key requirement was to demonstrate that the proposals could be achieved. Delivery was expected over a two year period;
- To ensure successful delivery, a strategic proposal was to build on the success of round one; emphasising Harrow's cultural attributes and supporting the delivery of the round one projects;
- Additional proposals included developing a connection with Lowlands Road Recreation Ground and Harrow-on-the-Hill, such as a 'way finding project', and including a permanent stage or bandstand in the Recreation Ground to create an urban area;
- Addressing void properties in St. Ann's Road had also been considered;
- Bid submissions were required by 14 October 2011.

In response to questions, officers advised that:

- The money available from the Fund would be insufficient to address the infrastructure of Harrow bus and tube stations;
- A quote of £26 million had been given to build a bridge linking Harrow tube station to St. Ann's Shopping Centre. This exceeded the amount of funds available.

AGREED: That the updates be noted.

35. Harrow and Wealdstone Area Action Plan - Update:

An officer provided an update on the progress made with the Harrow and Wealdstone Area Action Plan. He advised that:

- A range of techniques had been used when consulting on the Plan. These included road shows, a stall at Harrow's Under One Sky festival and direct letter and email correspondence to over 1,200 recipients within the borough. In total, over 200 officer hours had been spent on the initial consultation process;
- Fifty-seven representations and in excess of two hundred and ninety individual comments had been received, which highlighted issues such as maintaining the character and heritage of Harrow and potential transport issues;
- Of the four options created by East Architects, High Roads and Centres, which would maintain the identity of Harrow and Wealdstone as separate localised centres, received the most support;
- East Architects had been re-commissioned and were creating drawings to establish a preferred option. Community and business forums had been held to discuss the proposals;
- Planning policy, development guidelines, and the process of delivering the infrastructure were being identified;
- The second consultation stage would commence in November 2011 for six weeks;
- Harrow bus and tube stations featured within the Plan. A programme seeking ways of resolving access issues at the stations would be drawn up.

In response to questions, the officer advised that:

- The initial consultation stage was broad and canvassed general opinion. Further consultation opportunities would enable greater detail on the specifics of the Plan;
- Additional consultation would be conducted in Spring 2012;
- Much of the development would be funded through the private sector. Implementation and delivery would be carried out over the next fifteen years.

AGREED: That the update be noted.

36. Other Updates:

An officer from the Metropolitan Police Harrow Town Centre Team provided an update on the operations in the town centre during the London riots. He advised that:

- On 8 August 2011, a dispersal zone was in operation for twenty-four hours;
- In total, sixty-four people had been dispersed. Three individuals ignored the dispersal order and were subsequently arrested and charged with breaching the terms of a dispersal order.

In response to questions, the officer advised that:

- No officers had been injured during the operation;
- Those gathered on the evening travelled from places such as High Wycombe, with BlackBerry Messenger being largely used to communicate information;
- CCTV proved useful in apprehending those that had breached the dispersal order;
- Theft of lead from the town centre had drastically reduced following an arrest earlier this year;
- The Wealdstone Anti-Social Behaviour Partnership (WASP) were due to merge with the Town Centre Team on 15 October 2011.

AGREED: That the update be noted.

37. Any Other Business:

Christmas Festivities

Reverend Gardiner advised that a Christmas procession was scheduled for Saturday 17 December 2011 between 3 pm and 4 pm.

AGREED: That the item be noted.

38. Date of Next Meeting:

AGREED: That the Forum's Annual General Meeting would be held on Monday 21 November 2011.

The Meeting having started at 4.00 pm, finished at 6.00 pm.